

Cabinet



St Edmundsbury
BOROUGH COUNCIL

Title:	Agenda																
Date:	Tuesday 23 June 2015																
Time:	5.00 pm																
Venue:	Conference Chamber West (F1R09) West Suffolk House Western Way Bury St Edmunds																
Membership:	<p style="text-align: center;">Leader John Griffiths Deputy Leader Sara Mildmay-White</p> <table><thead><tr><th>Councillor</th><th>Portfolio</th></tr></thead><tbody><tr><td>Robert Everitt</td><td>Families and Communities</td></tr><tr><td>Sara Mildmay-White</td><td>Housing</td></tr><tr><td>John Griffiths</td><td>Leader</td></tr><tr><td>Ian Houlder</td><td>Resources and Performance</td></tr><tr><td>Alaric Pugh</td><td>Planning and Growth</td></tr><tr><td>Jo Rayner</td><td>Leisure and Culture</td></tr><tr><td>Peter Stevens</td><td>Operations</td></tr></tbody></table>	Councillor	Portfolio	Robert Everitt	Families and Communities	Sara Mildmay-White	Housing	John Griffiths	Leader	Ian Houlder	Resources and Performance	Alaric Pugh	Planning and Growth	Jo Rayner	Leisure and Culture	Peter Stevens	Operations
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Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.																
Quorum:	Three Members																
Committee administrator:	Claire Skoyles SEBC Cabinet Officer/Committee Administrator Tel: 01284 757176 Email: claire.skoyles@westsuffolk.gov.uk																

Agenda

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Procedural Matters

1. Apologies for Absence

2. Minutes

1 - 8

To confirm the minutes of the meeting held on 28 May 2015 (copy attached).

Part 1 - Public

3. Open Forum

At each Cabinet meeting, up to 15 minutes shall be allocated for questions from and discussion with, non-Cabinet members. Members wishing to speak during this session should if possible, give notice in advance. Who speaks and for how long will be at the complete discretion of the person presiding.

4. Public Participation

Members of the public who live or work in the Borough are invited to put questions/statements of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.

A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start.

There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.

5. Petition: Proposed Siting of West Suffolk Operational Hub at Hollow Road Farm, Bury St Edmunds

Ms Sarah Bartram, of Fornham St Martin has been invited to present a petition on behalf of residents in Fornham St Martin, Great Barton and Bury St Edmunds, containing a total of 555 signatures, against the location of the proposed West Suffolk Operational Hub (WSOH) at Hollow Road Farm, Bury St Edmunds.

The petition states:

"We, the undersigned, residents of Fornham St Martin [Great Barton and Bury St Edmunds], object to the plans to build a new

West Suffolk Operational Hub (WSOH) on the greenfield site identified as 'Hollow Road Farm, Fornham St Martin.'

We call upon St Edmundsbury Borough Council to:

- 1) Reject this site as a suitable location for the proposed WSOH due to the overwhelming negative environmental and nuisance impact it would have on the surrounding land and nearby residential area.*
- 2) Investigate alternative non-residential locations for the proposed WSOH, such as upgrading existing disused industrial units.*
- 3) Fully consult with local residents on any future proposals for this site and neighbouring fields."*

For information, a second online petition with 283 signatures as at 30 April 2015, has also been set up in response to the pre-planning consultation on the WSOH.

In accordance with the Council's Constitution, 'if petitioners so wish, a petition containing not less than 20 signatures may, instead, be presented to the Leader of the Council or to the Chairman of the appropriate Committee or the relevant Chief Officer, for consideration by the Cabinet or the appropriate Committee(s), provided seven working days' notice in writing has been given to the Proper Officer before the relevant meeting. When a petition is considered by the Cabinet or the appropriate Committee, a representative of the petitioners may speak at that meeting for not more than three minutes.'

The Cabinet is asked to consider the petition and respond accordingly.

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| 6. | Report from the Performance and Audit Scrutiny Committee: 4 June 2015 | 9 - 16 |
| | Report No: CAB/SE/15/036
Chairman: Sarah Broughton Lead Officer: Christine Brain | |
| 7. | Report from the Overview and Scrutiny Committee: 10 June 2015 | 17 - 20 |
| | Report No: CAB/SE/15/037
Chairman: Diane Hind Lead Officer: Christine Brain | |
| 8. | Recommendations of the Overview and Scrutiny Committee: 10 June 2015 - Joint ARP Debt Management and Recovery Policy | 21 - 24 |
| | Report No: CAB/SE/15/038 | |

Cabinet Member: Ian Houlder Lead Officers: Rachael Mann
and Jo Andrews (ARP)

9. West Suffolk Sundry Debt Management and Recovery Policy 25 - 42

Report No: **CAB/SE/15/039**

Cabinet Member: Ian Houlder Lead Officers: Rachael Mann
and Jo Howlett

10. West Suffolk Operational Hub 43 - 60

Report No: **CAB/SE/15/040**

Cabinet Member: Peter Stevens Lead Officer: Mark Walsh

11. Suffolk Business Park/Eastern Relief Road, Bury St Edmunds: Update 61 - 66

Report No: **CAB/SE/15/041**

Cabinet Member: John Griffiths Lead Officer: Andrea Mayley

12. Confirmation of Article 4 Direction for Bury St Edmunds 67 - 76

Report No: **CAB/SE/15/042**

Cabinet Member: Alaric Pugh Lead Officer: Christine Leveson

13. Recommendations of the Sustainable Development Working Party: 18 June 2015

Report No: **CAB/SE/15/043 TO FOLLOW**

Cabinet Member: Alaric Pugh Lead Officer: Steven Wood

(a) Culford Park Management Plan

(b) Station Hill Development Area, Bury St Edmunds: Masterplan

(c) West Suffolk Hospital, Bury St Edmunds: Masterplan

14. Decisions Plan: June 2015 to May 2016 77 - 98

To consider the most recently published version of the Cabinet's
Decisions Plan

Report No: **CAB/SE/15/044**

Cabinet Member: Leader of the Council Lead Officer: Ian Gallin

15. West Suffolk Facilities Management 99 - 130

Report No: **CAB/SE/15/045**

Cabinet Member: Peter Stevens Lead Officer: Mark Walsh

16. Exclusion of Press and Public

To consider whether the press and public should be excluded during the consideration of the following items because it is likely, in view of the nature of the business to be transacted or the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt categories of information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972, and indicated against each item and, in all circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Part 2 - Exempt

17. Exempt Appendices: West Suffolk Facilities Management 131 - 134

Exempt Appendices to Report No: **CAB/SE/15/045**
Cabinet Member: Peter Stevens Lead Officer: Mark Walsh

(These exempt appendices are to be considered in private under paragraph 3 of Schedule 12A of the Local Government Act 1972, as they contain information relating to the financial and business affairs of a particular organisation.)

18. Provision of Temporary Accommodation in Bury St Edmunds 135 - 154

Exempt Report No: **CAB/SE/15/046**
Cabinet Member: Sara Mildmay-White Lead Officer: Simon Phelan

(This exempt report is to be considered in private under paragraph 3 of Schedule 12A of the Local Government Act 1972, as it contains information relating to the financial and business affairs of a particular organisation.)

(No representations have been received from members of the public regarding this item being held in private.)